

CABINET

10.00 A.M.

3RD SEPTEMBER 2013

PRESENT:- Councillors Eileen Blamire (Chairman), Janice Hanson (Vice-Chairman), Abbott Bryning, Tim Hamilton-Cox, Karen Leytham, Ron Sands and David Smith

Apologies for Absence:-

Councillor Jon Barry

Officers in attendance:-

Mark Cullinan	Chief Executive
Nadine Muschamp	Chief Officer (Resources) and Section 151 Officer
Nick Howard	Environmental Health Manager (Minute 34)
Liz Bateson	Principal Democratic Support Officer

30 MINUTES

The minutes of the meeting held on Tuesday 23 July 2013 were approved as a correct record.

31 ITEMS OF URGENT BUSINESS AUTHORISED BY THE LEADER

The Chairman advised that there were no items of urgent business.

32 DECLARATIONS OF INTEREST

No declarations were made at this point.

33 PUBLIC SPEAKING

Members were advised that there had been no requests to speak at the meeting in accordance with Cabinet's agreed procedure.

34 AIR QUALITY GRANT BID

(Cabinet Member with Special Responsibility Councillor Hamilton-Cox)

Cabinet received a report from the Chief Officer (Health & Housing) with regard to the submission of an air quality grant bid to DEFRA. The meeting was advised that since the publication of the agenda officers had been notified that the grant bid submitted to DEFRA on 28 June 2013 had not been successful. However in view of the positive feedback officers were encouraged to re-submit a bid next year, as resources allow.

Councillor Hamilton-Cox proposed, seconded by Councillor Smith:-

"That in view of the positive feedback received from DEFRA officers be requested to re-submit an air quality grant bid application next year, subject to it fitting with DEFRA's future bidding arrangements and approved budgets."

Councillors then voted:-

Resolved unanimously:

- (1) That in view of the positive feedback received from DEFRA officers be requested to re-submit an air quality grant bid application next year, subject to it fitting with DEFRA's future bidding arrangements and approved budgets.

Officer responsible for effecting the decision:

Chief Officer (Health & Housing)

Reasons for making the decision:

Local air quality management was a statutory duty and the project work proposed in the grant bid was fully in line with the Council's proposals under the Local Air Quality Strategy. Resubmitting the application next year would positively position the Council in relation to joint working and local air quality improvement without any new demands on resources, benefitting substantially from a pan-Lancashire focus.

35 BUDGET AND PLANNING PROCESS 2014/15

(Cabinet Members with Special Responsibility Councillors Blamire and Bryning)

Cabinet received a report from the Chief Executive and were requested to agree the process for reviewing the Council's Budget and Policy Framework for 2014/15.

The options, options analysis, including risk assessment and officer preferred option, were set out in the report as follows:

The following options were available to Cabinet.

- (1) Approve the proposals and timetable set out in the report for reviewing and revising the Council's Budget and Policy Framework.
- (2) Approve an amended version of the proposals, drawing on any specific issues that Cabinet have.

Officer Preferred Option

Assuming that Cabinet had no other specific issues to address, Option 1 was the Officer preferred option, as it set out a structured approach for Cabinet to review the existing Budget and Policy Framework, to identify savings/efficiency options, and for it to bring forward its budget and policy framework proposals for 2014/15 and beyond, within the statutory timescales. As usual, the consideration and management of risk would form a key part of the process.

Councillor Blamire proposed, seconded by Councillor Bryning:-

- "(1) That the recommendation, as set out in the report, be approved."

Councillors then voted:-

Resolved unanimously:

- (1) That the report be noted and the outline budget and planning timetable, appended to the report, be approved.

Officers responsible for effecting the decision:

Chief Executive
Chief Officer (Resources)

Reasons for making the decision:

The plans and strategies outlined in the report together make up the Council's Budget and Policy framework. The annual review of the framework would ensure that the Council's plans and strategies were kept up to date and compliant with the criteria for assessing their impact on local communities.

36 CORPORATE PERFORMANCE MONITORING 2013/14

(Cabinet Member with Special Responsibility Councillor Blamire)

Cabinet received a report from the Chief Officer (Governance) and the Chief Officer (Resources) to present the corporate performance and financial/property monitoring reports at Quarter 1 of the 2013/14 performance monitoring cycle.

The Financial Monitoring report included sections on Future Years Savings Requirements, the General Fund Unallocated Balance and Exceptions to Tenders Awards with more analysis provided on Council Housing Rent Arrears and Collection Fund Monitoring. The latest position with regards to treasury management activities was included as well as a quarterly update regarding the property portfolio, in line with earlier Cabinet resolutions; the content of which would be developed over the course of the year.

The report was for noting and comment and included commentary provided by officers responsible for each success measure which highlighted achievements, added contextual information, identified issues and outlined actions being taken / planned to get performance back on track.

Councillor Bryning proposed, seconded by Councillor Blamire:-

"That the report be noted."

Councillors then voted:-

Resolved unanimously:

- (1) That the report be noted.

Officers responsible for effecting the decision:

Chief Officer (Resources)

Chief Officer (Governance)

Reasons for making the decision:

The Council's Performance Management Framework requires the regular reporting of operational, as well as financial performance. The review of progress on corporate plan actions clearly demonstrates the progress being made towards the achievement of the Council's stated outcomes and priorities.

Chairman

(The meeting ended at 11.00 a.m.)

**Any queries regarding these Minutes, please contact
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MINUTES PUBLISHED ON FRIDAY 6 SEPTEMBER, 2013.

**EFFECTIVE DATE FOR IMPLEMENTING THE DECISIONS CONTAINED IN THESE MINUTES:
MONDAY 16 SEPTEMBER, 2013.**